**California JPIA**

**MINUTES**

**EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS**

**REGULAR MEETING**

**January 22, 2020**

**5:30 P.M.**

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| **CALL TO ORDER** | | President Morris called the regular meeting of the Executive Committee of the California JPIA to order at 5:34 p.m. in the El Capitan Room at the California JPIA, 8081 Moody Street, La Palma, CA 90623 |
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| **ROLL CALL** | | A quorum was established by roll call. |
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|  | PRESENT: | Tom Chavez |
|  | | Marshall Goodman |
|  | | Daryl Hofmeyer |
|  | | Darcy McNaboe |
|  | | Sonny Santa Ines |
|  | | Mark Waronek |
|  | | Secretary, Mary Ann Reiss |
|  | | Vice President, Margaret Finlay (*Teleconference*) |
|  | | President, Curtis Morris |
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|  | EX OFFICIO: | Thaddeus McCormack, Managers Committee Chairman |
|  | | Jose Gomez, Finance Officers Committee Chairman |
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|  | ATTENDEES: | Chris Kustra, Carl Warren & Company |
|  | | Mike Egan, Tripepi Smith |
|  | | Tim McLarney, True North Research |
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|  | STAFF: | Jon Shull, Chief Executive Officer |
|  | | Norm Lefmann, Assistant Executive Officer |
|  | | Veronica Ruiz, Agency Clerk |
|  | | Jeff Rush, Workers’ Comp. Program Manager |
|  | | Lilian Salcedo, Office Assistant |
|  | | Carl Sandstrom, Business Projects Manager |
|  | | Alex Smith, Chief Financial Officer |
|  | | Jim Thyden, Insurance Programs Manager |
|  | | Paul Zeglovitch, Liability Program Manager |

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| **ORAL COMMUNICATIONS** | There were no requests to address the Executive Committee. |
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| **CONSENT CALENDAR** | President Morris presented the items appearing on the Consent Calendar.  Director McNaboe moved that the Consent Calendar items be approved, received and filed in one action. The motion was seconded by Director Waronek. The motion carried unanimously by voice vote.  The Consent Calendar included:   * Executive Committee minutes from the regular meeting of December 11, 2019 * Treasurer’s Monthly Compliance Report for December 2019 * Quarterly Financial Statements as of September 30, 2019 * 2020 Executive Committee Workshop Call for Items |
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| **RECEIVE AND FILE**  California JPIA Member Satisfaction Survey Results | President Morris presented the California JPIA Member Satisfaction Survey Results item.  Norm Lefmann, Assistant Executive Officer, introduced Tim McClarney, of True North Research. McClarney shared that True North Research designed the research model and conducted the study for this year’s Member Satisfaction survey. He shared that the data collection period began in May and concluded in September of 2019 and a total of 293 member employees participated.  McClarney shared the key areas of the study which included: measuring overall satisfaction with the Authority; gauge awareness of existing services; identify importance of and satisfaction with services; evaluate communication efforts; profile perceptions of the Authority; and track findings from the past surveys beginning in 2004 for comparison.  McClarney highlighted the most significant areas that included a 94.4% or higher satisfaction rating across all programs and services. McClarney shared that the percentage who rated the Authority’s overall performance as excellent hit an all-time high in 2019. He further stated that all statistically significant changes between 2016 and 2019 were in the positive direction. He stated that the Authority continues to do an excellent job meeting members’ needs and provided suggested areas for future focus.  Director Chavez moved to receive and file the California JPIA Member Satisfaction Survey Results. The motion was seconded by Director Hofmeyer. The motion carried unanimously by voice vote. |
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| **CONSIDERATION**  Process to Fill Vacancies on the Sequoia Pacific Reinsurance Company | President Morris presented the Process to Fill Vacancies on the Sequoia Pacific Reinsurance Company item.  Jon Shull, Chief Executive Officer, asked the Executive Committee to consider how they wish to fill the upcoming vacancy on the Sequoia Pacific Reinsurance Company.  Director McNaboe nominated Tom Chavez to fill the upcoming vacancy on the Board of Directors of the Sequoia Pacific Reinsurance Company; and nominated Margaret Finley to ascend to the Vice President position on the Board of Directors. The motion was seconded by Director Reiss. The motion carried unanimously by voice vote. |
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| **APPROVAL**  Contract with Gibbons and Conley for Legal Services | President Morris presented the Contract with Gibbons and Conley for Legal Services item.  Jon Shull, Chief Executive Officer, reported that the Law Firm of Gibbons and Conley has provided legal services and legal representation on behalf of the California JPIA since 2004, and have not increased their rate since 2009. They have requested to increase their hourly rate to $210, with $5 increases for three years, which would keep it in line with panel defense rates.  Director Hofmeyer moved to approve the contract with Gibbons and Conley for legal services and authorize the Chief Executive Officer to execute on behalf of the Authority. The motion was seconded by Director Santa Ines. The motion carried unanimously by voice vote. |
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| **RESOLUTION**  **NO. 2020-01 WR**  Warrant Register | President Morris read, by title only, Resolution No. 2020-01 WR,  A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS OF THE CALIFORNIA JOINT POWERS INSURANCE AUTHORITY ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE TOTAL OF  $21,025,595.98.  Director Chavez moved to waive further reading and adopt Resolution 2020-01 WR. The motion was seconded by Director Hofmeyer. The motion carried unanimously by voice vote. |
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| **ADJOURNMENT** | President Morris adjourned the meeting at 6:13 p.m. to the next regular meeting on February 19, 2020, at 5:30 p.m., in the El Capitan Room at the California JPIA, 8081 Moody Street, La Palma, CA 90623. |
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|  | Mary Ann Reiss, Secretary |