

California JPIA
California Room
8081 Moody Street
La Palma, California 90623

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

July 19, 2023

5:30 P.M. DINNER – Fountain Area
7:00 P.M. ANNUAL MEETING – California Room

CALL TO ORDER

President Margaret Finlay

PLEDGE OF ALLEGIANCE

President Margaret Finlay

ROLL CALL OF DIRECTORS

ORAL COMMUNICATIONS

Any persons present desiring to address the Board of Directors on any proper matter may do so at this time.

1. APPROVAL

Minutes of July 20, 2022 Annual Meeting

2. ANNUAL REPORT

President Margaret Finlay

3. ELECTION OF OFFICERS

President (2-year term)
1 announced candidate:
Margaret Finlay, Duarte

Executive Committee (three 2-year terms)
3 announced candidates:
Steve Croft, Lakewood
Marshall Goodman, La Palma
Sonny Santa Ines, Bellflower

4. PRESENTATION

Risk Management Awards

5. PRESENTATION

Strategic Plan and Operational Overview

ADJOURNMENT

To the next annual meeting of the Board of Directors at 7:00 p.m. on Wednesday, July 24, 2024, in the California Room of the California JPIA 8081 Moody Street, La Palma, CA 90623.

In compliance with Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Agency Clerk at (562) 467-8736. Notification 48 hours before meeting will enable the Authority to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Dated: July 13, 2023
Posted: July 13, 2023

s/Veronica Ruiz
Veronica Ruiz, CMC
Agency Clerk

AFFIDAVIT OF POSTING

I, Veronica Ruiz, declare as follows: That I am the duly designated Agency Clerk for the California Joint Powers Insurance Authority, and that I caused to be posted the foregoing agenda in accordance with the Brown Act. Dated this 13th day of July, 2023.

By: Veronica Ruiz, CMC, Agency Clerk

CALIFORNIA JPIA

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

July 20, 2022

7:04 P.M.

CALL TO ORDER

President Finlay called the regular meeting of the of the Board of Directors of the California Joint Powers Insurance Authority to order at 7:04 p.m. in the California Room at the California JPIA, 8081 Moody Street, La Palma, CA 90623.

PLEDGE OF ALLEGIANCE

Director Jan Harnik, representing Southern California Association of Governments, led the Pledge of Allegiance.

ROLL CALL

A quorum was established by roll call.

Nathan Hamburger, City of Agoura Hills
James Bukowski, Agoura Hills Calabasas Community Center
Mariam Ko, City of Alhambra
Doug Robertson, Town of Apple Valley
Caren Ray Russom, City of Arroyo Grande
Rene Trevino, City of Artesia
Sergio Gonzalez, City of Azusa
Marco Barcena, City of Bell Gardens
Sonny Santa Ines, City of Bellflower
Larry Walsh, Big Bear City Community Services District
Larry Walsh, Big Bear Fire Authority
Randall Putz, City of Big Bear Lake
Robin Picken, City of Bishop
George Nava, City of Brawley
Elysia Lewis, City of Buellton
Chuong Vo, City of Cerritos
Ben Montgomery, City of Chino Hills
Jamie Earl, City of Claremont
Hugo Argumedo, City of Commerce
Claude Kilgore, Coachella Valley Association of Governments

Claude Kilgore, Coachella Valley Conservation
Commission
Richard Viczorek, City of Dana Point
Jonathan Becerra, Desert Recreation District
Steve Tye, City of Diamond Bar
Margaret Finlay, City of Duarte
Edgard Garcia, City of El Centro
Phil Moores, Eastern Sierra Transit Authority
Erika Herrera-Terriquez, City of Fillmore
Ariel Pe, Gateway Cities Council of Governments
Roger Aceves, City of Goleta
Darcy McNaboe, City of Grand Terrace
Luis Roa, City of Hawaiian Gardens
Norma Rangel, City of Hemet
Karin Eugenio, City of Imperial
Albert Ambriz, City of Irwindale
Mark Alexander, City of La Cañada Flintridge
Marshall Goodman, City of La Palma
Rick Crosby, City of La Verne
Timothy J. Sheridan, City of Lake Elsinore
Steve Croft, City of Lakewood
Robert Pullen-Miles, City of Lawndale
Jennifer Mendoza, City of Lemon Grove
Barry Waite, City of Lomita
Rigoberto Garcia, Los Angeles Interagency Metro
Police Apprehension Crime Task Force
Mark Alexander, Los Angeles Regional Interoperable
Communications System
Stefan Jaskulak, Midpeninsula Regional Open Space
District
Becky Shevlin, City of Monrovia
Ellen Campbell, City of Needles
Jan Harnik, City of Palm Desert
Martin Gombert, Palos Verdes Peninsula Transit
Authority
Vilma Cuellar Stallings, City of Paramount
Mary Ann Reiss, City of Pismo Beach
Nicole Carranza, Pomona Valley Transportation
Authority
Steven Gama, City of Port Hueneme
Jodene Dunphy, City of Poway
Barbara Ferraro, City of Rancho Palos Verdes
Bea Dieringer, City of Rolling Hills
Sean Dang, City of Rosemead
Emmett Badar, City of San Dimas
Tony Ding, City of San Gabriel

Howard Hart, City of San Juan Capistrano
Marcella Marlowe, City of San Marino
Andrew Adams, City of Santa Clarita
John Mora, City of Santa Fe Springs
Jan Harnik, Southern California Association of
Governments
Joe Angel Zamora, Southeast Area Animal Control
Authority
Joe Kalmick, City of Seal Beach
Roberta Greathouse, City of Seaside
Roberta Greathouse, Seaside County Sanitation
District
Lori Woods, City of Signal Hill
Gloria Olmos, City of South El Monte
Tom Chavez, City of Temple City
John Higgins, Ventura Port District
Dolores Gascon, City of Vista
Allen Wu, City of Walnut
Thomas Moore, West Cities Police Communications
Center
Helen Tran, City of West Covina

ATTENDEES:

Lynda Johnson, City of Cerritos
Stan Liu, City of Diamond Bar
Jody Shultz, City of Duarte
Doug Wilson, City of Grand Terrace
Jose Gomez, City of Lakewood
Thaddeus McCormack, City of Lakewood
Chuck Balo, Los Angeles Interagency Metro Police
Apprehension Crime Task Force (LA IMPACT)
Andrea Staehle, City of Palm Desert
Andrew Vialpando, City of Paramount
Chris Constantin, City of San Dimas
Sam Penrod, City of San Juan Capistrano
Manny Ruelas, City of San Juan Capistrano
Rene Salas, City of South El Monte
Bryan Cook, City of Temple City
Alvin Narciso, A.N. Investigations, LLC
Byrne Conley, Gibbons & Conley
Maria Brunel, Poms & Associates
Amy Dolsen, Poms & Associates
Ronald Durna, Precision Concrete Cutting
Fred Groehler, Protelligent
Devora DeLong, Sedgwick
Jesenia Gutierrez, Sedgwick
DeAnn Wagner, Sedgwick

STAFF:

Jonathan Shull, Chief Executive Officer
Kanisha Adams, Training Assistant
Michelle Aguayo, Training Coordinator
Habib Ali, Accounting Specialist
Edith Avina, Administrative Assistant
Olga Berdial, Communications Director
Grazyna Buchowiecki, Senior Accountant
Lyndsie Buskirk, Administrative Assistant
Toni Consolo, Senior Risk Manager
Denise Covell, Administrative Assistant
Maria Daniels, Administrative Assistant
Joe Eynon, Training Manager
Melaina Francis, Senior Risk Manager
Maria Galvan, Senior Risk Manager
Abe Han, Management Analyst
Tony Leite, Senior Risk Manager
Jason McBride, Finance Director
Alex Mellor, Senior Risk Manager
Courtney Morrison, Management Analyst
Veronica Ruiz, Agency Clerk
Jeff Rush, Workers' Compensation Program Manager
Nikki Salas, Administrative Services Director
Carl Sandstrom, Business Projects Manager
Alex Smith, Deputy Executive Officer
Ryan Thomas, Senior Training Specialist
Jim Thyden, Insurance Programs Manager
Jennifer Torres, Administrative Assistant
Kelly Trainer Policky, Employment Practices Manager
Aaron Webb, Data and Underwriting Analyst
Chris Yanonis, Maintenance Worker
Paul Zeglovitch, Liability Program Manager

**ORAL
COMMUNICATIONS**

There were no requests to address the Board of Directors.

APPROVAL OF MINUTES
October 7, 2021

President Finlay presented the minutes of October 7, 2021.

It was moved by Director Croft, Lakewood, seconded by Director Ding, San Gabriel, and carried by 59 votes; In Favor by Agoura Hills, Agoura Hills Calabasas Community Center, Alhambra, Apple Valley, Arroyo Grande, Artesia, Azusa, Bell Gardens, Bellflower, Big Bear Lake, Bishop, Brawley, Buellton, Chino Hills, Claremont, Coachella Valley Association of Governments, Coachella Valley Conservation Commission, Cerritos, Commerce, Dana Point, Desert Recreation, Diamond Bar, Duarte, Eastern Sierra Transit Authority, El Centro,

Fillmore, Grand Terrace, Hemet, Imperial, La Cañada Flintridge, LA IMPACT, La Palma, La Verne, Lake Elsinore, Lakewood, Lawndale, Lemon Grove, Lomita, Los Angeles Regional Interoperable Communications System, Midpeninsula Regional Open Space District, Needles, Palm Desert, Palos Verdes Peninsula Transit Authority, Paramount, Pismo Beach, Port Hueneme, Rosemead, San Dimas, San Gabriel, San Juan Capistrano, San Marino, Santa Clarita, Southeast Area Animal Control Authority, South El Monte, Temple City, Ventura Port District, Vista, Walnut, and West Covina; and fifteen Abstentions by Big Bear CCSD, Big Bear Fire Authority, Gateway Cities Council of Governments, Goleta, Hawaiian Gardens, Pomona Valley Transportation Authority, Poway, Rancho Palos Verdes, Santa Fe Springs, Seal Beach, Seaside, Seaside County Sanitation District, Signal Hill, Southern California Association of Governments, and West-Comm; and zero Oppositions by electronic vote, to approve the minutes of October 7, 2021.

ANNUAL REPORT

President Margaret Finlay

President Finlay presented the Annual Report. Finlay introduced members of the Executive Committee and Chairs of the Finance and Managers Committees. An overview of the Authority's accomplishments in the past year was shared.

PRESENTATION

Risk Management Awards

President Finlay presented the Risk Management Awards to members who have instituted excellent risk management practices and programs and have achieved superior results as demonstrated by their cost of claims in both the liability and workers' compensation programs.

President Finlay announced the Liability Program winners:

- Non-municipal category:
Midpeninsula Regional Open Space District
- Members without police exposure:
City of San Dimas
- Members with police exposure:
City of Bishop

President Finlay announced the Workers' Compensation Program winners:

- Non-municipal category:
Eastern Sierra Transit Authority
- Members without public safety exposure:
San Juan Capistrano
- Members with public safety exposure:
City of Fillmore

ELECTION OF OFFICERS

President Finlay opened nominations to fill one, two-year term for the office of Vice President, and stated there was one announced candidate: Mary Ann Reiss, City of Pismo Beach.

Hearing no further nominations, nominations were closed.

Those present voted electronically to elect Mary Ann Reiss, City of Pismo Beach, as Vice President for a full, two-year term.

President Finlay opened nominations to fill four, full, two-year terms for the Executive Committee, and stated there were four announced candidates: Tom Chavez, City of Temple City; Steve Tye, City of Diamond Bar; Chuong Vo, City of Cerritos; and Mark Waronek, City of Lomita.

Hearing no further nominations, nominations were closed.

Those present voted electronically to elect Tom Chavez, City of Temple City; Steve Tye, City of Diamond Bar; Chuong Vo, City of Cerritos; and Mark Waronek, City of Lomita to the Executive Committee for a full, two-year term.

PRESENTATION

Strategic Plan and Operational Overview

Jonathan Shull, Chief Executive Officer, presented the Strategic Plan, Operational Overview, and Current Initiatives of the Authority, with emphasis on continued commitment to the foundational principals: Integrity, Excellence, Innovation, and Teamwork.

Mr. Shull introduced Alex Smith, Deputy Executive Officer, who presented an overview of the Sequoia Pacific Reinsurance Company which is the captive insurance company for the California JPIA.

ADOPT

Proposed Budgets for Fiscal Years 2022-23 and 2023-24

President Finlay presented the Proposed Budgets for Fiscal Years 2022-23 and 2023-24 item.

Jonathan Shull, Chief Executive Officer, presented an overview of the proposed budgets. Shull introduced Finance Director, Jason McBride, who presented financial elements of the proposed budgets. McBride reported that the Managers Committee, Finance Officers Committee, Budget Committee, and Executive Committee previously reviewed the proposed budgets and have recommended approval and adoption by the Board of Directors.

It was moved by Director Gama, Port Hueneme, seconded by Director Trevino, Artesia, and carried by 67 votes In Favor by Agoura Hills, Agoura Hills Calabasas Community Center, Alhambra, Apple Valley, Arroyo Grande, Artesia, Azusa, Bell Gardens, Bellflower, Big Bear CCSD, Big Bear Fire Authority, Big Bear Lake, Brawley, Buellton, Chino Hills, Claremont, Commerce, Dana Point, Desert Recreation, Diamond Bar, Duarte, Eastern Sierra Transit Authority, Fillmore, Gateway Cities Council of Governments, Goleta, Grand Terrace, Hemet, Imperial, Irwindale, La Cañada Flintridge, LA IMPACT, La Palma, La Verne, Lake Elsinore, Lakewood, Lawndale, Lemon Grove, Lomita, Los Angeles Regional Interoperable Communications System, Midpeninsula Regional Open Space District, Monrovia, Needles, Palm Desert, Paramount, Pismo Beach, Pomona Valley Transportation Authority, Port Hueneme, Poway, Rancho Palos Verdes, Rosemead, San Dimas, San Gabriel, San Juan Capistrano, San Marino, Santa Clarita, Santa Fe Springs, Southeast Area Animal Control Authority, Seal Beach, Seaside, Seaside County Sanitation District, South El Monte, Southern California Association of Governments, Temple City, Ventura Port District, Vista, West-Comm, and West Covina; and one Abstention by Rolling Hills; and zero Oppositions by electronic vote, to adopt the Proposed Budgets for Fiscal Years 2022-23 and 2023-24.

ADJOURNMENT

There being no further business to come before the Board of Directors, President Finlay adjourned the meeting at 8:26 p.m.

Tom Chavez, Secretary

CALIFORNIA JPIA

AGENDA REPORT

To: BOARD OF DIRECTORS
From: Alexander Smith, Chief Executive Officer
Date: July 19, 2023
Subject: Election of Officers

In accordance with the Bylaws of the California Joint Powers Insurance Authority, elections are in order for positions on the California JPIA Executive Committee. Only members of the governing body of a Member Agency are eligible to serve as Directors on the Board, and only Board Members are eligible to serve on the Executive Committee.

The Board of Directors will elect a President and three Executive Committee Members for two-year terms. Directors wishing to place their name in nomination were asked to notify the Chief Executive Officer by June 15, 2023. The announced candidates are:

For President:

Margaret Finlay	City of Duarte
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For Executive Committee:

Steve Croft	City of Lakewood
Marshall Goodman	City of La Palma
Sonny Santa Ines	City of Bellflower

Nominations may also be made from the floor at the annual meeting.

CALIFORNIA JPIA

AGENDA REPORT

To: BOARD OF DIRECTORS
From: Alexander Smith, Chief Executive Officer
Date: July 19, 2023
Subject: Presentation of Risk Management Awards

Each year at the Annual Meeting of the Board of Directors, members are recognized for demonstrating exemplary risk management practices at their respective agencies. The Authority's Risk Management Awards acknowledge members that have demonstrated the best overall performance in each of the two programs: the Primary Liability Program and the Primary Workers' Compensation Program. Awards were determined under the following categories:

For the Primary Liability Program, the categories are as follows:

- Non-Municipal Agencies
- Municipal Agencies without Police Exposure
- Municipal Agencies with Police Exposure

For the Primary Workers' Compensation Program, the categories are as follows:

- Non-Municipal Agencies
- Municipal Agencies without Public Safety Exposure
- Municipal Agencies with Public Safety Exposure (Public Safety here means Police and/or Fire Exposure)

Best Overall Performance

The California JPIA evaluated member agencies' risk management performance based on quantitative and qualitative factors – such as overall claims performance, improvement in claims performance over time, responsiveness to LossCAP (Loss Control Action Plan) recommendations, members' engagement with risk management, participation in risk management programs, and attendance at training and academy opportunities.

The California JPIA and its staff would like to congratulate this year's Risk Management Award winners who exemplify exceptional risk management and the Authority's core values of integrity, excellence, innovation, and teamwork.

CALIFORNIA JPIA

AGENDA REPORT

To: BOARD OF DIRECTORS
From: Alexander Smith, Chief Executive Officer
Date: July 19, 2023
Subject: Strategic Plan and Operational Overview

Staff will present a review of the strategic plan and how it relates to the Authority's operations.

Recommended Action

Receive and file.