

# CALIFORNIA JPIA

## MINUTES

### EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS

#### REGULAR MEETING

December 11, 2024

4:30 P.M.

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#### CALL TO ORDER

President Finlay called the regular meeting of the Executive Committee of the California JPIA to order at 4:49 p.m. in the California Room at the California JPIA, 8081 Moody Street, La Palma, CA 90623.

#### ROLL CALL

A quorum was established by roll call.

#### PRESENT:

Steve Croft  
Sonny Santa Ines  
Steve Tye  
Chuong Vo  
Mark Waronek  
Secretary, Tom Chavez  
Vice President, Mary Ann Reiss (*Teleconference*)  
President, Margaret Finlay

#### EX OFFICIO:

Thaddeus McCormack, Managers Committee  
Chairman  
Jose Gomez, Finance Officers Committee  
Chairman  
Brad McKinney, Risk Managers Committee  
Chairman

#### ATTENDEES:

Chris Kustra, Carl Warren & Company  
Mark Nestor, Independent Consulting and Risk  
Management Services (ICRMS) (*Teleconference*)  
Marshall Goodman  
Blake Covell  
Lucila Covell  
Eva Sandstrom  
Zach Sandstrom  
Emily Sandstrom

Carl Sandstrom, Jr.  
Jack Stinson  
Paul Walkingstick, Pacific Grove (*Teleconference*)

STAFF: Alexander Smith, Chief Executive Officer  
Habib Ali, Accountant  
Edith Avina, Administrative Analyst  
Olga Berdial, Communications Director  
Lyndsie Buskirk, Administrative Analyst  
Denise Covell, Administrative Assistant  
Joe Eynon, Training Manager  
Melaina Francis, Senior Risk Manager  
Maria Galvan, Senior Risk Manager  
Chris Cray, Insurance Programs Manager  
Abe Han, Senior Risk Manager (*Teleconference*)  
Jason McBride, Finance Director  
Alex Mellor, Risk Services Director  
Courtney Morrison, Management Analyst  
Ben Rodriguez, Technology Projects Manager  
Carl Sandstrom, Business Projects Manager  
Ryan Thomas, Senior Training Specialist  
Jennifer Torres, Administrative Assistant  
Kelly Trainer Policky, Employment Practices Manager  
Aaron Webb, Data and Underwriting Analyst  
Chris Yanonis, Facilities Specialist  
Paul Zeglovitch, Claims and Insurance Director

**ORAL COMMUNICATIONS**

Alexander Smith, Chief Executive Officer, introduced the Authority’s new Insurance Programs Manager, Chris Gray.

**PRESENTATION**

The Executive Committee recognized Marshall Goodman for his service to the Authority as a member of the Executive Committee from 2019-2024.

**PRESENTATION**

The Executive Committee recognized the following staff members who had reached milestone anniversaries in their tenure with the Authority:

Ten Years of Service

Courtney Morrison, Management Analyst  
Denise Covell, Administrative Assistant

Fifteen Years of Service

Alexander Smith, Chief Executive Officer

Retirement

Carl Sandstrom, Business Projects Manager, 21 years of service  
Joe Eynon, Training Manager, 19 years of service

**CONSENT CALENDAR**

President Finlay presented the items appearing on the Consent Calendar.

Director Vo moved that the Consent Calendar Items be approved, received, and filed in one action. The motion was seconded by Director Croft. The motion carried unanimously by roll call vote.

The Consent Calendar included:

- Executive Committee Minutes of November 20, 2024 Regular Meeting
- Treasurer’s Monthly Compliance Report for November 2024
- Construction Management Agreement – Red Brick Consulting

**RECEIVE AND FILE**  
2024 Liability Claims Handling  
Audit

President Finlay presented the 2024 Liability Claims Handling Audit item.

Paul Zeglovitch, Claims and Insurance Director, introduced Mark Nester, President of Independent Consulting and Risk Management Services (ICRMS). Mr. Nester conducted the independent audit of the Authority’s liability claims administered by Carl Warren & Company. Carl Warren received a score of 97% on the audit.

Director Santa Ines moved to receive and file the 2024 Liability Claims Audit. The motion was seconded by Director Chavez. The motion carried unanimously by roll call vote.

**RECEIVE AND FILE**  
Liability Program Stewardship  
Report

President Finlay presented the Liability Program Stewardship Report item.

Paul Zeglovitch, Claims and Insurance Director, introduced Chris Kustra, Carl Warren and Company. Kustra presented a recap of the 2023-24 fiscal year, status of the program, and opportunities and challenges for the coming year.

Director Croft moved to receive and file the Liability Program Stewardship Report. The motion was seconded by Director Waronek. The motion carried unanimously by roll call vote.

**RECEIVE AND FILE**  
Governance Program

President Finlay presented the Governance Program item.

Kelly Trainer Policky, Employment Practices Manager, gave an overview of the governance program. The program will focus on developing new resources for elected and appointed officials. The program is designed to support members in establishing and

maintaining a healthy working environment and providing quality service to the public. This, in turn, should reduce claims involving officials or mitigate the harm created by these situations.

Director Tye moved to receive and file the Governance Program Report. The motion was seconded by Director Waronek. The motion carried unanimously by roll call vote.

**CONSIDERATION**

Consideration of Vacancy on the Executive Committee

President Finlay presented the Consideration of Vacancy on the Executive Committee item.

Alexander Smith, Chief Executive Officer, described the options available to fill the upcoming vacancy on the Executive Committee.

The Executive Committee provided direction to staff to begin the process to fill the upcoming vacancy on the Executive Committee by appointment.

**ADJOURNMENT**

President Finlay adjourned the meeting at 6:38 p.m. to the next regular meeting on January 22, 2025, at 5:30 p.m., in the El Capitan Room of the California JPIA, 8081 Moody Street, La Palma, CA 90623.

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Tom Chavez, Secretary